

TRAPHACO JSC

*Business Registration Certificate No. 0100108656 issued by
Ha Noi Department of Planning and Investment on
24/12/1999, with the 22th amendment made on 01/8/2017.*

THE SOCIALIST REPUBLIC OF VIETNAM**Independence - Freedom - Happiness***Hanoi, Sep 12th, 2019*

AGENDA
2019 EXTRA GENERAL MEETING OF SHAREHOLDERS

Time: 8h00 AM - 10h15 AM, Sep 26th, 2019**Venue:** Great Hall, Hoang Liet Factory - Traphaco JSC

Date	Content
8:00 ÷ 8:30	<p>Check shareholders:</p> <ul style="list-style-type: none"> ○ Welcome and registration of participants; ○ Distribute meeting materials to shareholders.
8:30 ÷ 9:00	<p>Opening:</p> <ul style="list-style-type: none"> ○ Opening and introduction of participants, Approve the agenda; ○ Approve the working regulations of the AGM; ○ Approve the report of shareholder verification and declare the conditions to conduct the AGM in accordance with the law and the charter of the company; ○ Introduction of the presiding delegation – AGM’s Secretaries.
9:00 ÷ 10:00	<p>Content</p> <ul style="list-style-type: none"> ○ Voting of additional 01 BoD member; ○ Reviewing the production and business plan in 2019; ○ Announcement of the voting result.
10:00 ÷ 10:15	<p>Summary:</p> <ul style="list-style-type: none"> ○ Approve the minutes and the resolution of the AGM; ○ Closing.