

TRAPHACO JSC

Business Registration Certificate No. 0100108656 issued by
Ha Noi Department of Planning and Investment on
24/12/1999, with the 22th amendment made on 01/8/2017.

THE SOCIALIST REPUBLIC OF VIETNAM
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Hanoi, March 14th, 2019

AGENDA
2019 ANNUAL GENERAL MEETING

Time: 8h00 AM - 12h00 PM, March 28th, 2019

Venue: Great Hall, Hoang Liet Factory - Traphaco JSC

Date	Content
8:00 ÷ 8:30	Check shareholders: <ul style="list-style-type: none">○ Welcome and registration of participants;○ Distribute meeting materials to shareholders.
8:30 ÷ 9:00	Opening: <ul style="list-style-type: none">○ Opening and introduction of participants, Approve the agenda;○ Approve the working regulations of the AGM;○ Approve the report of shareholder verification and declare the conditions to conduct the AGM in accordance with the law and the charter of the company;○ Introduction of the presiding delegation – AGM's Secretaries.
9:00 ÷ 11:40	Content <ul style="list-style-type: none">○ BoD's Report on the results of business operations in 2018 and the direction and tasks of business operations in 2019; BoD's Management Report in 2018;○ Audited consolidated financial statements in 2018;○ Report on the plan of profit distribution and dividend payment in 2018; Report on the estimated plan of profit distribution in 2019; The plan of remuneration payments to BoD and BoS in 2019;○ Board of Supervisors' Report in 2018; Proposition to select an auditing firm in 2019;○ Report on the contracts with Traphaco CNC; Traphaco Hung Yen;○ Break;○ Discussion of shareholders;○ Voting on the contents under AGM's authorization.
11:40 ÷ 12:00	Summary: <ul style="list-style-type: none">○ Approve the minutes and the resolution of the AGM;○ Closing.