

Hanoi, March 14th, 2019

INVITATION 2019 ANNUAL GENERAL MEETING

To: Shareholder:

Code:

- Phone:
- Address:
- NRIC/Passport/Business Registration No.:
- Number of shares ⁽¹⁾:

The Board of Directors (*Board*) would like to invite the Company's shareholders to attend the 2019 Annual General Meeting, details as below:

1. **Time:** 8:00 AM, March 28th, 2019
2. **Venue:** Great Hall, Hoang Liet Factory.
Lane 15, Ngoc Hoi Road, Hoang Mai District, Ha Noi.
3. **Contents⁽²⁾:**
 - 3.1. BoD's Report on the results of business operations in 2018 and the direction and tasks of business operations in 2019; BoD's Management Report in 2018;
 - 3.2. Audited consolidated financial statements in 2018;
 - 3.3. Report on the plan of profit distribution and dividend payment in 2018; Report on the estimated plan of profit distribution in 2019; The plan of remuneration payments to BoD and BoS in 2019;
 - 3.4. Board of Supervisors' Report in 2018; Proposition to select an auditing firm in 2019;
 - 3.5. Report on the contracts with Traphaco CNC; Traphaco Hung Yen;

4. Registration and Participation

Please confirm your participation (or send your letter of authorization) to:

- Organizing Committee for the General Meeting of Shareholders of Traphaco JSC:

- Phone: (84.24) 3 7341797 Fax: (84.24) 36814910 Email: info@traphaco.com.vn
- Contact:
 - **Mr. Phạm Thái Sơn** – Phone: 0912.280.008
 - **Mrs. Nguyễn Thị Minh** – Phone: 0936.900.676

- Requirement: Please send your registration letter (form enclosed), the letter of authorization (if any), shareholder's opinions (as stipulated in the Charter, if any) to the above address before 10:00 am March 25th, 2019.

- For shareholders/authorized individuals who attend the AGM, please bring and present the following documents:

(1) ID Card/Passport/Copy of business registration certificate; (2) Letter of Invitation; (3) Valid letter of authorization (in case of authorization). *We are pleased to inform and look forward to your presence at the meeting!*

Attachments:

- Form of letter of authorization.
- Letter of confirmation of attendance.

**B/O. THE BOARD OF DIRECTORS
CHAIRWOMAN**

(signed)

MSc. Vu Thi Thuan

¹ Number of shares owned by shareholders on the list finalized on 14/2/2019.

² Shareholders who wish to download materials for the General Meeting of Shareholders (letter of authorization, letter of confirmation of attendance, statements etc...) can visit the Company's website: (<http://traphaco.com.vn>)